

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, March 9, 2009**

Members present: David Conrad, Yvonne Manning, Bill Lipscomb, and Robert Hurst
Also present were: Chief Barlow and Attorney Mike McKinney.

Members absent: Chris Van Meter, A.J. Schaeffer, and Bob Parsons.

Chairman Conrad called the meeting to order at 7:15 p.m.

Audience of Citizens

Dave Curtis asked Chairman Conrad if there were any questions from his presentation at the last District Board Meeting.

Kevin Vogelpohl asked Chairman Conrad what was an excused or unexcused absence for the board members when they are absent from a meeting. Chairman Conrad asked Chief Barlow to look at the policy and advise at the next meeting.

Chief's Report

Chief Barlow showed the District Board Members and the audience of citizens the presentation of Bill Lipscomb.

Chief Barlow presented the District Board Members a draft copy of the Strategic Planning memo.

Chief Barlow advised the board members that the Burlington Fire Protection District will be having the annual EMS Week Open House on Sunday May 17, 2009 from 12:00pm – 4:00pm.

The Fire Training Center will be entering Phase 2 of construction. The Boone County Fiscal Court will start with the infrastructure. The cost of Phase 2 will total \$867, 198.40. This cost will have no additional cost to each of the parties. This is included in the cost that each Fire Department currently pays.

Chairmans Report

Chairman Conrad asked Chief Barlow to add this as a new section on the Monthly Agenda. The section is designed for any information that the District Board Chairman may have that needs to be passed on.

Chairman Conrad advised that there will be a new liaison program that will be initiated. This program will be designed for the board members to be more familiar with what goes on during the normal day to day functions of each shift. There will be a board member assigned to each shift. The board member that is assigned to each shift will not be there to micro manage or to supercede the chain of command. They will be there to just strictly observe.

Agenda Additions

No Comments

Consent Agenda

Mrs. Manning moved to approve the Consent Agenda. Motion was seconded by Mr. Lipscomb. Motion passed unanimously.

Old Business

Uniform Standard Operating Guideline: Presented the new revised copy of the Uniform Standard Operating Guideline for approval. Mrs. Manning moved to approve the revised copy of the Uniform Standard Operating Guideline. Motion was seconded by Mr. Lipscomb. Motion passed unanimously.

Burlington Cemetery: Mr. McKinney passed out a letter from Mark Spaulding Construction from 2002. Mr. McKinney advised that he had a meeting with Mark Spaulding concerning the retention wall. Mr. Spaulding advised that he does have receipts for purchasing the geo-grid and compactors. Mr. McKinney is waiting to receive copies of all.

Fire Chief Evaluation: Chairman Conrad advised everyone that the completed evaluations need to be given to him for the April 2009 District Board Meeting.

New Business

Budget Workshop: Chief Barlow asked the District Board Members if they would like to schedule another date separated from the District Board meetings to discuss the budget for the 2009/2010 Fiscal Year. Chairman Conrad advised Chief Barlow to put a few dates together with in the next few weeks.

Executive Session:

At 7:47 p.m. Mrs. Manning moved to enter into Executive Session. Mr. Lipscomb seconded the motion. Motion passed unanimously.

At 8:15 p.m. Mr. Lipscomb moved to leave Executive Session. Mrs. Manning seconded the motion. Motion passed unanimously.

At 8:16 p.m. Mr. Lipscomb moved to adjourn. Mrs. Manning seconded the motion. Motion passed unanimously.

Personnel:

No action was taken.

Secretary: _____
Yvonne Manning

Chairman: _____
David Conrad