

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, February 8, 2010**

Members present: David Conrad, Bob Parson, Bill Lipscomb, Robert Hurst, Yvonne Manning and Brian Riddell.

Members Absent: Chris Van Meter

Chairman Conrad asked for a motion to excuse Chris Van Meter from the February 8, 2010 District Board Meeting. Mr. Riddell made a motion to excuse Chris Van Meter from the district board meeting. Motion was seconded by Mr. Hurst. Motion passed unanimously.

Also present were: Chief Barlow and Attorney Mike McKinney.

Chairman Conrad called the meeting to order at 7:00 p.m.

Audience of Citizens

No Comments

Chief's Report

Chief Barlow advised the members that he received a memo from the Ladder Truck Committee in regards to the Aerial Replacement that is scheduled for the 2011/2012 fiscal year. Chief Barlow deferred the conversation to Lt. Vogelpohl. Lt. Vogelpohl presented the memo to the board members for discussion and questions. The aerial replacement committee has been working on specifications for the new aerial truck for over a year. At the current replacement schedule, the specifications were to be ready for bidding in August or September of 2010. However, after many hours of research the committee would like to revise the replacement schedule. After conversation and questions the board members agree with the reasoning that is listed in the memo to start bidding in March 2010.

Chief Barlow advised the board members with the information from the Health Insurance Symposium that was attended last week.

Chief Barlow advised the board members that the draft for the audit was received late in the afternoon. There will be an exit interview set up for the following week with Anneken, Huey & Moser to go over some questions and to finalize. Chief Barlow made mention that if anyone is interested in viewing the draft they are more than welcome to.

We have received notice of 2 grants that we have gotten approved for. The Regional grant which is worth \$25,000.00 that will cover trauma kits for 6 counties. We received notification that we will be receiving the Fire Act Grant in the amount of \$92,500.00 which will be for EMS Equipment.

Chairmans Report

Chairman Conrad asked that the Transport Liability Waiver be added to Old Business for the next board meeting.

Chairman Conrad reminded the members that the Awards Banquet will be on Saturday February 13th and the Chief's dinner will be on Wednesday February 17th.

Agenda Additions

None

Consent Agenda

Mrs. Manning made a motion to accept the Consent Agenda. Motion was seconded by Mr. Lipscomb. Motion passes unanimously.

Old Business

Light Duty: No discussion. Chief Barlow has not been able to make any progress.

Treatment without transport: Mr. Hurst made a motion to sign the resolution that needs to be sent to ADPI for the billing of treatment without transport. Motion was seconded by Mr. Parson. Motion passed unanimously.

New Business

None

Executive Session:

At 7:47 p.m. Mr. Lipscomb moved to enter into Executive Session. Mrs. Manning seconded the motion. Motion passed unanimously.

At 7:52 p.m. Mr. Lipscomb moved to leave Executive Session. Mrs. Manning seconded the motion. Motion passed unanimously.

At 7:54p.m. Mr. Lipscomb moved to adjourn. Mr. Hurst seconded the motion. Motion passed unanimously.

Personnel:

Mr. Lipscomb made a motion to accept the volunteer dismissal of Mike Gripshover. Motion was seconded by Mr. Parsons. Motion passed unanimously.

Mr. Lipscomb made a motion to accept 1 volunteer member application of Erin Devlin. Motion was seconded by Mr. Parsons. Motion passed unanimously

Secretary: _____
Yvonne Manning

Chairman: _____
David Conrad



Burlington Fire Protection District

6050 Firehouse Drive

PO Box 479

Burlington, Kentucky 41005-0479

Phone: (859) 586-6161 Fax: (859) 586-6178

Jeff Barlow, Fire Chief

MEMORANDUM

To: Chief Barlow

From: Aerial Replacement Committee

Date: February 5, 2010

In an effort to ensure that our members are provided with safe, reliable and functional equipment, and to meet the financial needs of the District, the BFPD employs an Apparatus Replacement Program that is updated annually. This Replacement Program provides for the systematic replacement of our apparatus based on age, industry standards, and years of service and condition/maintenance issues of the apparatus. Using these parameters, the Replacement Schedule has been set and approved by the Board. In association with this Program, annual financial contributions from the general fund to the Apparatus Replacement Fund are allocated to make payments as necessary and ensure available funding as required.

The next scheduled apparatus purchase is the replacement of the 1992 Seagrave Aerial Ladder with delivery taken in the early months of the 2011-2012 Fiscal Year (along with Utility 740 and Brush/Air 717, as discussed in the Option below). An Aerial Replacement Committee has been assembled and has been working on specifications for a new Aerial Truck for over a year. At the current Replacement Schedule, the specifications were to be ready for bidding in August or September of 2010. However, after many hours of research we, the Committee would like to revise the Replacement Schedule.

We will have the specifications ready for bidding by March 2010, with bids due back by the April 2010 Board Meeting and a bid awarded in May 2010. There are several reasons for this:

1. There are the beginnings of an increase in apparatus costs, potentially increasing the cost of the apparatus to purchase;
2. Changes by the EPA concerning diesel engines, increasing their cost by at least \$15,000. By going to bid earlier, and obtaining a 2007 model engine (which will be available for a short time), we can save at least \$15,000 on the overall cost of the apparatus;
3. With the intent to trade in our current ladder, or sell it outright, we stand to receive higher offers now than in 6 months;

4. Financial proposals for the new aerial ladder have shown very low interest rates and payments for a 6-year term (as low as \$140,000), saving us tens of thousands of dollars over what was originally anticipated. The proposals give the option of a first payment in 12/2011 or in 12/2010 with an interest only payment on the latter. However, interest rates are set to rise rapidly in the next 6 months according to the Fed and banks.
5. A reduction in the annual allocation to the Vehicle Replacement Fund due to the overall cost savings.

The potential realized savings of going to bid in March 2010 are:

1. 2007 Engine vs. 2010 Engine -	at least \$15,000.00
2. Interest Rate Savings over 6 years -	at least \$50,000.00
3. Additional value of 1992 Seagrave -	at least \$10,000.00
4. Reduction in VPF Allocation -	at least \$30,000.00
5. Market Increases in Construction -	at least <u>\$10,000.00</u>

Total Savings Estimated:	\$115,000.00
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Option: Trading in the 2004 Brush/Air Unit as well (or selling outright), we can replace the air system part of the unit with 30 new SCBA Air Cylinders and the brush part of the unit with a skid unit and new pickup truck (the current 1997 Dodge is due for replacement as well) costing around \$45,000. This will further show a reduction in overall allocation to the fund.

The goal of the Committee is to obtain bids for a very safe, effective, efficient piece of apparatus at the best possible financial impact to the District. The process outlined above will provide for all of those, all while saving the District thousands of dollars.