

REGULAR FULL TIME SHIFT EMPLOYEE

Scope:

A regular full time shift employee is one who is scheduled to work 24 consecutive hours on duty and off duty 48 consecutive hours.

Description:

- A. Regular full time shift employees shall be compensated by an hourly rate recommended by the Fire Chief and established by the Burlington Fire Protection District Board.
- B. Overtime shall be paid for hours actually worked over 40 in a single workweek and shall be identified as scheduled overtime and unscheduled overtime.
- C. Scheduled overtime will be paid according to federal and state requirements which specify one-and-one-half the hourly rate for hours actually worked over 40 on a scheduled basis.
- D. Unscheduled overtime will include time worked before a regularly scheduled shift begins, holdover from the end of a shift, call-back for emergencies, and special duty work assignments outside the normal 24-48 work schedule for regular full time shift employees. Unscheduled overtime will be paid according to federal and state requirements as identified in paragraph C. However, in addition, the voluntary participation of the Burlington Fire Protection District in the Kentucky State Training Incentive Program will provide the state identified overtime rate, generally derived from the incentive program payout calculated to an equivalent hourly rate and multiplied by one-and-one-half. This training incentive overtime rate will be added to the scheduled overtime rate for each of the unscheduled overtime hours worked.

In the event the District would opt not to participate in Kentucky State Training Incentive Program the additional overtime amount for this program will no longer apply.

- E. A normal workweek for the district begins on Sunday @ 0800 and ends on the following Sunday @ 0759.
- F. Shift duty begins at 0800 and ends at 0800 on the following day.

Chief's Signature

Board Chairman Signature