

**DEPARTMENT GOALS AND OBJECTIVES**

**Purpose:**

- A. To promote efficient and effective operations through realistic goals and objectives.
- B. To inform all personnel of current goals and objectives.
- C. To establish organizational direction and measurable accomplishments through well defined goals and objectives.

**Policy:**

- A. To annually review and establish goals and objectives for all subdivisions of the district in accordance with general organizational goals.
- B. To keep personnel informed as to current goals and objectives of the district and its sub-units.
- C. To actively pursue, insofar as possible, the accomplishment of established objectives and the regulation of district goals.

**Responsibility:**

It is the responsibility of all personnel to strive for and meet the established goals and objectives.

**General Organizational Goals:**

- A. To provide cost effective, high levels of service in the protection of life and property from fire, panic, and related hazards, and also provide highly skilled services in the fire prevention, building inspection, fire investigation, and educational programs.
- B. To work together with other agencies to achieve proper design in planning of new developments so as to insure effective fire-related requirements that will provide reasonable protection against fire and panic.

**Administration:**

- A. Goals:
  - 1. Effectively manage district resources by establishing reasonable and effective policies and guidelines to meet organization goals.
  - 2. Provide adequate staff and equipment to an alarm location with acceptable response times.
  - 3. Provide public education in fire prevention, rescue, and other services.
  - 4. Continue to evaluate the district's policies and guidelines.

- B. Objectives:
  - 1. Sick leave for the district should not exceed an average usage of more than 24 hours per member per year.
  - 2. Complete the Policies and Guidelines Manual and institute the review and revision policy of said manual.
  - 3. Ensure that fire and EMS response times are comparable to national standards.

**Fire Suppression and Rescue:**

- A. Goals:
  - 1. Provide a cost efficient firefighting force.
  - 2. Serve the public through public safety education, business inspections, and information referral.
- B. Objectives:
  - 1. To complete 90% of the emergency responses within one and a half miles of the station in 6 minutes or less.
  - 2. To complete 70% of the emergency responses outside of the one and a half mile radius, but within the district in 10 minutes or less.
  - 3. Continue to evaluate ways to reduce response times.

**Training:**

- A. Goals:
  - 1. To administer the district training program within the guidelines adopted by the Board of Trustees and according to Kentucky state requirements.
  - 2. To establish on-going training programs for the district.
  - 3. To maintain training records of all personnel on the state's computer system and maintain a hard copy back-up record for each member.
  - 4. To provide a structured training program for all personnel of the district.
- B. Objectives:
  - 1. To periodically evaluate training programs of this district to ensure they are current and relevant.
  - 2. To evaluate basic skills level of personnel through company evolutions and to provide teaching opportunities for non-instructors.
  - 3. To assist personnel in their individual career development and professional certifications, keeping re-certifications current and up-to-date for all members.
  - 4. To provide, through the in-house training program, at least 15 hours of training per month for personnel.

## **Fire Prevention:**

- A. Goals:
  - 1. To provide public education as it relates to fire safety and protection.
  - 2. To provide high level business inspections to maintain them in a condition meeting current codes and ordinances.
  - 3. To improve the current level of fire protection related to control of hazardous occupancies, processes, and required fire protection systems.
  - 4. To reduce the possibility for fire in all buildings in the community through fire prevention inspections.
  - 5. To reduce the incidence of arson and establish cause and origin of fire.
  - 6. To ensure all construction projects meet fire/safety standards.
  - 7. To provide quality enforcement of fire prevention codes.
- B. Objectives:
  - 1. To conduct 500 building inspections per year.
  - 2. To prepare 90% of the pre-fire drawings per year for inspections performed.
  - 3. To investigate any fires of suspicious origin or cause.
  - 4. To transfer fire prevention records to the state fire marshal.
  - 5. To prevent fires occurring within inspectable properties from exceeding more than ten percent of the total building fires occurring within the district.

## **Building and Grounds Maintenance:**

- A. Goals:

To maintain district property and equipment in a clean, safe, and respectable condition.
- B. Objectives:

To perform daily maintenance routines as established in work schedules.

## **Apparatus and Equipment Maintenance:**

- A. Goals:

To maintain the district's vehicles and apparatus at a safe, reliable, and operational level.
- B. Objectives:
  - 1. To limit failure of motorized apparatus to less than one percent of company runs.
  - 2. To thoroughly service each engine and truck at least every 12 months.
  - 3. To service the department's light vehicles at least every 3,000 to 5,000 miles used.