

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, September 12, 2011**

Members present: Yvonne Manning, Bill Lipscomb, Bob Parsons, Chad Eha and Joe Walter
Also present were: Chief Barlow and Attorney Mike McKinney.

Members absent: David Conrad and Brian Riddell

Acting Chairman Bob Parsons called the meeting to order at 7:00 p.m.

Audience of Citizens

Member Jon Malloy asked the board members to look into what needs to be done for all members of the department to have a full set Class A uniforms. This is a wonderful thing for the members of the department to be a unity when having to attend special functions as a department. Chief Barlow advised the board members and the Audience of Citizens that Assistant Chief Butcher has been in the process of finding out what members need to have a full Class A uniform. There has been some money budgeted for the current fiscal year to purchase some of the items needed. We will continue to do so until the members are fully dressed with a Class A uniform.

Chief's Report

Chief Barlow discussed the monthly and YTD fire/ems calls.
We received a credit from Kentucky Employer Mutual Insurance based on the audit that KEMI just conducted. The credit due to us from KEMI is \$5,581.60. This will be used against our next payment to KEMI.

Chairmans Report

No Comments

Agenda Additions

Chief Barlow asked to add the authorization to sign the engagement letter with Anneken, Huey & Moser be added New Business. Yvonne Manning made a motion to add the engagement letter to New Business. Motion was seconded by Joe Walter. Motion passed unanimously.

Consent Agenda

Chief Barlow asked the board members to approve the change in the August 8th minutes to reflect the change of Tangible Personal Property Tax from being \$0.15 per \$100.00 of assessed value to \$0.20 per \$100.00 of assessed value. This change is just a clerical error in the minutes. The Tangible Personal Property Tax was at \$0.20 per \$100.00 of assessed value during the last fiscal year. Chad Eha made a motion to fix the clerical error in the August 8th meeting minutes. Motion was seconded by Bill Lipscomb. Motion passed unanimously.

Acting Chairman Bob Parsons asked for a motion to approve the consent agenda. Chad Eha made a motion to approve the Consent Agenda. Motion was seconded by Yvonne Manning. Motion passed unanimously.

Old Business

Retaining Wall:

The Chief advised that there has been no updated information received from FEMA regarding the retaining wall.

New Business

Engagement Letter:

Chief Barlow let the board members know that he received the engagement letter from Anneken, Huey & Moser in regards to the upcoming audit for the Fiscal Year 2010/2011. The letter is the same letter we receive every year agreeing that they are handling the audit for the amount of \$5,850.00, which is the same cost of the previous year. Chief Barlow advises that he would like the board members approval to have the engagement letter signed. Chad Eha made a motion to approve the signing of the engagement letter. Motion was seconded by Bill Lipscomb. Motion passed unanimously.

Executive Session:

At 7:20p.m. Yvonne Manning moved to enter into Executive Session. Chad Eha seconded the motion. Motion passed unanimously.

At 7:30 p.m. Yvonne Manning moved to leave Executive Session. Joe Walter seconded the motion. Motion passed unanimously.

At 7:32 p.m. Chad Eha moved to adjourn. Bill Lipscomb seconded the motion. Motion passed unanimously.

Personnel:

No Comments

Secretary: _____
Yvonne Manning

Chairman: _____
David Conrad