

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, May 9, 2011**

Members present: David Conrad, Chad Eha, Yvonne Manning, Bill Lipscomb, Bob Parson and Brian Riddell

Also present were: Chief Barlow and Attorney Mike McKinney.

Members Absent: Chris Van Meter

Chairman Conrad called the meeting to order at 7:00 p.m.

Chairman Conrad asked the board members to vote on whether the absence during the April 2011 District Board Meeting of Chris Van Meter was excused or unexcused. Brian Riddell made a motion to mark the absence excused for April 2011. Motion was seconded by Chad Eha. Motion passed unanimously.

Audience of Citizens

No Comments

Chief's Report

We received (2) applications for the open board position. The election will be on Saturday June 25, 2011

We sent over (2) of our Firefighter/EMT's to Western KY for the flood assistance

Chairmans Report

Brian Riddell stated that the budget committee has met twice since the last meeting to go over the adjustments for the current budget and to go over the budget that was prepared for the 2011/2012 Fiscal Year.

Agenda Additions

Chief Barlow asked that there be an Agenda Addition of \$90.09 clothing reimbursement to Chad Eha be added to the Consent Agenda under misc Bills. Yvonne Manning made a motion to add the \$90.09 clothing reimbursement for Chad Eha is added to the Consent Agenda. Motion was seconded by Bob Parsons. Motion passed unanimously.

Consent Agenda

Chairman Conrad asked for a motion to approve the consent agenda including the addition of the reimbursement to Chad Eha in the amount of \$90.09 for clothing allowance reimbursement. Chad Eha made a motion to approve the Consent Agenda. Motion was seconded by Bob Parsons. Motion passed unanimously.

Old Business

Fiscal Year 2010/2011 Budget: The budget committee has met twice since the last board meeting. The budget committee has reviewed the actual dollars amounts that we have received in income and actual dollars that have been spent for the current fiscal year. With discussion between the members of the budget committee and Chief Barlow recommendations we have come up with the final adjustments for the Fiscal Year 2010/2011.

- Increase Delinquent Taxes income line item 4050 to \$20,000.00
- Decrease Real Estate income line item 4070 to \$2,223,628.00
- Increase Grants income line item 4840 to \$78,549.00
- Increase line item 6091- Grants received to \$74,092.00
- Increase line item 6092- Grant match to \$8,232.00
- Increase line item 6113- CPR Supplies to \$600.00
- Increase line item 6160- Building Maintenance to \$7,000.00
- Increase line item 6200- Vehicle Maintenance to \$25,180.00 – distributed throughout various vehicles
- Increase line item 6350- Vehicle Fuel to \$27,000.00
- Restored money to line item 6562- Fire Schools-local to \$500.00
- Increase line item 6570- Squad Equipment to \$19,500.00. This is to include the equipment purchase from the Grant money received.
- Decreased line item 6625- EMS Open House to \$0.00. This is to move funds to other accounts because the EMS Open House does not take place during this Fiscal Year.
- Move monies around from Full Time Salaries to Part Time Salaries to show money budgeted for Fiscal Year.
- Increased line item 7202- Workers Compensation to \$50,000.00 to reflect increase in rates
- Restored money to line item 7203- Annual Physicals to \$6,500.00

To sum up the revisions made to the 2010/2011 budget. There was about \$90K increase in revenue and about \$125K increase in expenses.

FY 2011-2012 Budget information: Brian Riddell presented to the board members the suggestions that himself, the budget committee, and Chief Barlow came up with for the 2011/2012 budget. The proposed budget was sent to the board members after the April 2011 meeting and was asked to review and provide questions and feedback. The 2011/2012 Fiscal Year budget was to include the following

- All medical, dental and retirement still paid by the district. The annual physicals will be restored to \$8,500.00
- There will be a 1% salary increase for all employees
- Some Fire and EMS training will be restored to allow employees to attend training paid by the department
- Increased line item 6275- Unanticipated major repairs to allow some flexibility in case something major was to happen to one of the apparatus.
- Increased line item 6350- Vehicle Fuel by about 66% to reflect the increase in fuel prices.

Brian Riddell has asked the members if they had any comments or concerns. He has asked that everyone remember that they were able figure out a budget to where all employees have an increase in pay, all benefits paid by district and some items restored to the budget that will benefit everyone. All of this takes place without increase the taxes to the public.

Dave Conrad has asked the board members for a motion to approve the revisions made to the 2010/2011 Fiscal Year budget and the 2011/2012 budget that has been presented. Brian Riddell made a motion to accept the revised 2010/2011 Fiscal Year budget and the proposed budget for the 2011/2012 Fiscal Year. Motion was seconded by Bill Lipscomb. Motion was carried.

New Business

Annual Preventative Maintenance for Generator: Chief Barlow advised the members that he received the Annual Maintenance Agreement for the Generator. It is the same agreement and price as the previous years. Yvonne Manning made a motion to accept the agreement with Buckeye Power for the annual maintenance on the generator. Motion was seconded by Bob Parsons. Motion was carried

Executive Session:

At 7:30p.m. Bob Parsons moved to enter into Executive Session. Yvonne Manning seconded the motion. Motion passed unanimously.

At 8:43 p.m. Yvonne Manning moved to leave Executive Session. Bill Lipscomb seconded the motion. Motion passed unanimously.

At 8:45 p.m. Bob Parsons moved to adjourn. Bill Lipscomb seconded the motion. Motion passed unanimously.

Personnel:

Yvonne Manning made a motion to approve the acceptance of Cherrie Fancher as an EMS Only member. Motion was seconded by Bill Lipscomb. Motion passed unanimously

Secretary: _____
Yvonne Manning

Chairman: _____
David Conrad