

**BURLINGTON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
Monday, February 14, 2011**

Members present: David Conrad, Chad Eha, Yvonne Manning, Bob Parsons, Chris VanMeter and Brian Riddell.

Also present were: Chief Barlow and Attorney Mike McKinney.

Members Absent: Bill Lipscomb

Chairman Conrad called the meeting to order at 7:00 p.m.

Chairman Conrad asked the board members to vote on whether the absences during the January 2011 District Board Meeting of Bill Lipscomb and Chris VanMeter were excused or unexcused. Chad Eha made a motion to mark the absences excused for January 2011. Motion was seconded by Bob Parsons. Motion passed unanimously.

Audience of Citizens

No Comments

Chief's Report

Chief Barlow discussed the Year End Review for 2010.

Chairmans Report

Chairman Conrad reminded the members that Bob Parsons will be up for reappointment this year and Chris VanMeter is up for re-election in June 2011.

Chairman Conrad asked the board members to discuss doing a Formal Chief Evaluation every other year. Chairman Conrad suggested that we could do an Informal Chief Evaluation on the odd years and a formal evaluation on the even years.

Agenda Additions

Chief Barlow asked to have the Job Description 300.9 be added to New Business. Brian Riddell made a motion to add Job Description 300.9 be added to New Business. Motion was seconded by Chad Eha. Motion passed with 5 ayes and 1 opposed.

Consent Agenda

Chairman Conrad asked for a motion to approve the consent agenda. Yvonne Manning made a motion to approve the Consent Agenda. Motion was seconded by Bob Parsons. Motion passed unanimously.

Old Business

Fiscal Year 2010/2011 Budget: Budget Committee has not met do to unforeseen circumstances. Budget Committee should be meeting within the next month.

New Business

Vehicle Replacement Plan: Chief Barlow discussed with the board members the revised Vehicle Replacement Plan for the next 25 years that was prepared by Assistant Chief Klaserner. No action has been taken. Board members will review and discuss during the next board meeting.

Job Description 300.9: Chief Barlow presented the Regulation 300.9 Position Description for Firefighter and/or Firefighter EMT – Volunteer, Regulation 500.1 Volunteer Membership, Eligibility & Requirements, and the SOG 500.14 Firefighter on Probation – Minimum Training and Requirements to the board members for discussion. Chief Barlow advised the members that Assistant Chief Klaserner has been working on revising the requirements and job description for the volunteers. No action has been taken. Board members will review and discuss during next board meeting.

Executive Session:

At 7:50p.m. Chris VanMeter moved to enter into Executive Session. Bob Parsons seconded the motion. Motion passed unanimously.

At 8:10 p.m. Bob Parsons moved to leave Executive Session. Chris VanMeter seconded the motion. Motion passed unanimously.

At 8:12 p.m. Chris VanMeter moved to adjourn. Bob Parsons seconded the motion. Motion passed unanimously.

Personnel:

Chris VanMeter made a motion to accept Bryan Stevens as an EMS only volunteer. Motion was seconded by Bob Parsons. Motion passed unanimously.

Bob Parson made a motion to accept Nathan Nogueras as a volunteer Firefighter. Motion was seconded by Chris VanMeter. Motion passed unanimously.

Yvonne Manning made a motion to accept Geoffrey Hillner as a volunteer Firefighter/EMT pending his background check when received. If background check is clean he is accepted. Motion was seconded by Chad Eha. Motion passed unanimously.

Secretary: _____
Yvonne Manning

Chairman: _____
David Conrad